

AGENDA

**UNIVERSITY OF SOUTHERN INDIANA
BOARD OF TRUSTEES**

May 7, 2005

SECTION I - GENERAL AND ACADEMIC MATTERS

- A. APPROVAL OF MINUTES OF MARCH 3, 2005, MEETING**
- B. ESTABLISHMENT OF NEXT MEETING DATE, TIME, LOCATION**
- C. REPORT OF THE LONG-RANGE PLANNING COMMITTEE**
- D. PRESIDENT'S REPORT**
- E. REPORT ON THE INDIANA GENERAL ASSEMBLY**
- F. APPROVAL OF CONFLICT OF INTEREST STATEMENTS**
- G. APPROVAL OF POSTHUMOUS DEGREE**
- H. APPOINTMENT OF THE NOMINATING COMMITTEE**
- I. APPROVAL OF RESOLUTION OF APPRECIATION TO SAMUEL J. TUCKER**

SECTION II - FINANCIAL MATTERS

- A. REPORT OF THE FINANCE/AUDIT COMMITTEE**
- B. REPORT OF THE CONSTRUCTION COMMITTEE**
- C. UPDATE ON CURRENT CONSTRUCTION PROJECTS**
- D. APPROVAL OF LIFE INSURANCE CARRIER AND RATES FOR 2005-2006**
- E. APPROVAL OF SUPPLEMENTAL LIFE INSURANCE CARRIER FOR 2005-2006**
- F. APPROVAL OF LONG-TERM DISABILITY INSURANCE RATES FOR 2005-2006**
- G. APPROVAL OF CONCERN: EMPLOYEE ASSISTANCE PROGRAM PREMIUM RATES FOR 2005-2006**

SUPPLEMENTAL INFORMATION
UNIVERSITY OF SOUTHERN INDIANA
BOARD OF TRUSTEES

May 7, 2005

SECTION I - GENERAL AND ACADEMIC MATTERS

A. APPROVAL OF MINUTES OF MARCH 3, 2005, MEETING

B. ESTABLISHMENT OF NEXT MEETING DATE, TIME, LOCATION

C. REPORT OF THE LONG-RANGE PLANNING COMMITTEE

The Long-Range Planning Committee will meet prior to the Board of Trustees meeting on May 7, 2005. A report will be presented.

D. PRESIDENT'S REPORT

E. REPORT ON THE INDIANA GENERAL ASSEMBLY

A report will be presented on the 2005 session of the Indiana General Assembly.

F. APPROVAL OF CONFLICT OF INTEREST STATEMENTS

At its meeting on November 4, 2004, the Board of Trustees reviewed the Possible Conflict of Interest Disclosure Statements submitted by University employees and trustees in 2004. In December 2004, for calendar year 2005, the University requested statements of all trustees and senior staff, even those with no potential conflicts of interest to disclose, and reminded all University employees of their obligation to submit a statement if required.

In 1983, the Indiana General Assembly enacted amendments to the Indiana "conflicts of interest" law, which provides that "The public servant who knowingly or intentionally: (1) has a pecuniary interest in; or (2) derives a profit from a contract or purchase connected with an action by the government entity that he serves, commits a conflict of interest, a Class D felony."

I.C. 35-41-1-2 defines "public servant" as a person who (1) is authorized to perform any official function on behalf of, and is paid by, a governmental agency; or (2) is elected or appointed to office to discharge a public duty for a governmental entity.

The 1983 amendment provides a method by which public servants can avoid the criminal aspects of the conflicts of interest law by filing a disclosure statement with the Board of Trustees. The Board of Trustees must approve such disclosures, and must forward all disclosure statements to the State Board of Accounts. A list of individuals who have submitted a Possible Conflict of Interest Disclosure Statement since January, 2005, is in Exhibit I-A.

Approval of the Possible Conflict of Interest Disclosure Statements in Exhibit I-A is recommended.

G. APPROVAL OF POSTHUMOUS DEGREE

At its meeting on July 7, 2003, the Board of Trustees approved the Policy on Posthumous Recognition of Students. On the recommendation of the dean of the Bower-Suhrheinrich School of Education and Human Services, in consultation with the undergraduate faculty of the Teacher Education Department, approval of the following posthumous degree is recommended.

BACHELOR OF SCIENCE in Elementary Education

Brooke C. Medcalf

H. APPOINTMENT OF THE NOMINATING COMMITTEE

I. APPROVAL OF RESOLUTION OF APPRECIATION TO SAMUEL J. TUCKER

SECTION II – FINANCIAL MATTERS

A. REPORT OF THE FINANCE/AUDIT COMMITTEE

The Finance/Audit Committee will meet prior to the Board of Trustees meeting on May 7, 2005. A report will be presented.

B. REPORT OF THE CONSTRUCTION COMMITTEE

The Construction Committee will meet prior to the Board of Trustees meeting on May 7, 2005. A report will be presented.

C. UPDATE ON CURRENT CONSTRUCTION PROJECTS

D. APPROVAL OF LIFE INSURANCE CARRIER AND RATES FOR 2005-2006

The University offers two group life insurance programs through Prudential Insurance Company of America. There are 61 employees and 72 retirees enrolled in the original program and 814 employees and 32 retirees enrolled in the revised program. Employees hired after February 1, 1988, are enrolled in the revised program.

Renewal rates from Prudential Insurance Company of America reflect a rate hold for the twelve-month guarantee period beginning July 1, 2005. Life Insurance rates will remain at \$.21/\$1,000 with an AD&D rate of \$.02/\$1,000.

Approval of the group life insurance program with Prudential Insurance Company of America with the proposed rates effective July 1, 2005, is recommended.

E. APPROVAL OF SUPPLEMENTAL LIFE INSURANCE CARRIER FOR 2005-2006

The University offers supplemental life insurance to employees through Prudential Insurance Company of America. There are 287 employees enrolled in the program.

Renewal rates from Prudential Insurance Company of America reflect a rate hold for the twelve-month guarantee period beginning July 1, 2005.

Approval of the supplemental life insurance program with Prudential Insurance Company of America effective July 1, 2005, is recommended.

F. APPROVAL OF LONG-TERM DISABILITY INSURANCE RATES FOR 2005-2006

The contract for the University's Long-Term Disability Insurance Program with The Standard Insurance Company is to be renewed effective July 1, 2005. The disability coverage provides income benefits and retirement contributions in the event of a long-term disability. The University pays the total premium cost for 639 eligible employees.

Renewal rates from The Standard Insurance Company reflect no increase for the twelve-month period beginning July 1, 2005. The current monthly premium is based on a percentage of Covered Monthly Salary (CMS) for the University:

	2004-05 <u>Rates</u>	2005-06 <u>Rates</u>
Income Premium	0.385% CMS	0.385% CMS
Annuity Premium	0.146% CMS	0.146% CMS

Approval of The Standard Insurance Company Long-Term Disability Insurance rates effective July 1, 2005, is recommended.

G. APPROVAL OF CONCERN: EMPLOYEE ASSISTANCE PROGRAM PREMIUM RATES FOR 2005-2006

The contract for the University's Employee Assistance Program (CONCERN: EAP) with Deaconess Service Corporation is to be renewed as of July 1, 2005. CONCERN: EAP is a comprehensive employee assistance program which provides assessment, short-term counseling, referral, and follow-up services for 875 employees and members of their immediate families. The utilization rate for calendar year 2004 was 4.2 percent.

Renewal rates from Deaconess Service Corporation reflect no increase for the twelve-month period beginning July 1, 2005. The University pays the annual cost for the program which is \$20 per employee per year. This agreement with Deaconess Service Corporation may be terminated at any time by either party upon sixty (60) days advance written notice to the other party.

Approval of the renewal of the master policy with the Deaconess Service Corporation beginning July 1, 2005, is recommended.

**Possible Conflict of Interest Disclosure Statements
Filed for 2005**

DATE	NAME/ TITLE	VENDOR/ CONTRACTOR	DESCRIPTION OF FINANCIAL INTEREST
2-14-05	* John L. Deem Associate Vice President for Student Affairs	Fifth Third Bank Cabinets & Counters Keller Schroeder & Associates GoalQuest	Spouse of employee Father of employee Father of employee Expenses associated with session presentation at 2005 NASPA annual conference
1-14-05	Mark D. Krahling Assistant Professor of Chemistry	MASIKANI (our farm)	Owner
2-15-05	* Robert W. Parrent Vice President for Student Affairs	Fifth Third Bank GoalQuest	Spouse of Trust Department employee Expenses associated with session presentation at 2005 NASPA annual conference
4-11-05	Mark Rozewski Vice President for Business Affairs and Treasurer	N/A	N/A
1-5-05	Barry K. Schonberger Dean of Students	N/A	N/A
1-10-05	Carmen Stoen Director of Student Development Programs	United Rentals	Spouse of employee
1-11-05	Connie A. Weinzapfel Director of Historic New Harmony	James Parrent Garden Design	Spouse of owner

*Denotes that revisions were made to Conflict of Interest Disclosure Statements originally reviewed and accepted by the University of Southern Indiana Board of Trustees at its January 13, 2005 meeting.

All other Conflict of Interest Disclosure Statements were received after the January 13, 2005 meeting.